**Team <TEAM\_NAME>**

**Team Member 1** (email)

Team Member 2 (email)

Team Member 3 (email)

Team Member 4 (email)

Use a splash page image here [optional]

Use *LaTeX* if you wish, but use the general spacing and font/style you find here (1.5 spacing, 12 point font for text, etc.).

Be sure to submit a PDF (not a .DOC file) as your report. Overall it should be 12 to 15 pages, including diagrams.

**1. Introduction**

Introduce your vision of the project and what you hope to achieve. What are the main goals of the project in your view? What should the typical user experience when using your system?

**2. Specification**

Provide a more formal specification of the planned features of your system here. What kind of user interface will it provide (web framework or application GUI)?

**3. Software Overview**

Provide a schematic view of your design here. A UML diagram might be useful. What interfaces are you putting in place to ensure different team members are working toward a coherent body of software elements are can be coherently integrated and tested.

**4. Major Responsibilities and Work Breakdown**

Provide a modular view of the work here, with an assignment of responsibilities to each team member. A Gantt diagram is useful here.

**5. Team Communication**

Provide an overview of the tools and methodology you will be using to ensure productive teamwork and a transparent flow of information. Will you be using any groupware applications to coordinate your efforts? How often will you be meeting as a team? How will you use resources like GitHub to maximum effect? How will you deal with disagreements or scheduling conflicts or misalignment of goals or plans?

**6. Concluding Remarks**

Provide a brief statement of your team’s philosophy here. Mention any special of noteworthy aspects of your approach to the problem. Highlight any risks you feel may impact the work, and offer mitigation strategies if necessary.

**Acknowledgements**

Every team member should contribute an equal effort to this report. Use this optional section to provide report credits, or to highlight a special contribution by a given team member.

**References**

List any bibliographical citations here [optional]